

TPMG Delivery Science Research Program – Request for Letters of Intent

Issued June 11, 2019

The Delivery Science Research Program gives physicians in The Permanente Medical Group (TPMG) and researchers in the Division of Research (DOR) the opportunity to collaborate in medium-scale, operationally relevant research projects. Projects must be led by a TPMG physician as the principal investigator with a DOR researcher as the co-principal investigator, or vice versa. Projects must address priorities identified by regional clinical leaders (e.g., TPMG chairs of chiefs and Associate Executive Directors) and should focus on health care delivery, clinical effectiveness, and applied research.

The Delivery Science Research Program supports multiple individual projects. Each project may receive funding of up to \$250,000 in direct costs, with an expected duration of 12-24 months. Criteria for project topics and priorities include:

- Study results are likely to change clinical practice or care delivery within three years
- Topic is viewed as high priority by regional leaders, e.g., chairs of chiefs and/or executives
- Inclusion of technology and/or generalizable methods for data system use
- Potential to spread to other operational topics or areas

Two calls for letters of intent are issued per year. The timeline and steps for the current cycle are:

[Now through October 1, 2019](#)

- Develop potential delivery science project ideas, in discussion with TPMG regional clinical leaders. **Seek input about your idea from the appropriate Chair of Chiefs and Associate Executive Director well in advance of the due date.**
- You may request advice, or assistance seeking a co-PI, from the program manager, Suzanne Furuya (Suzanne.furuya@kp.org).

[On or before October 1, 2019](#)

- Submit your Letter of Intent to Suzanne Furuya using the attached form.

[Oct – Nov 2019](#)

- Delivery Science Executive Review Committee meeting -- Drs. Irene Chen (Associate Executive Director for Quality and Research) and other TPMG associate executive directors (AEDs) review letters of intent to select those that will be invited to proceed to the full proposal stage.

[On or before January 23, 2020](#)

- Proposals due (only proposals invited after the Letter of Intent stage will be considered)

[February - April 2020](#)

- Scientific review of proposals by Delivery Science Methods Review Committee
- Review recommendations relayed to PIs

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- PIs submit revised proposals, if needed
- Recommendations made to Dr. Chen and other TPMG Associate Executive Directors re funding decisions
- Funding letters issued

April - September 2020

- Project start dates

The **Letter of Intent** (LOI) must be submitted with both a principal investigator and a co-principal investigator listed. The PI must be a TPMG physician or a DOR research scientist. The co-PI must be the other (e.g., if the PI is a TPMG physician, the co-PI must be a DOR research scientist). The TPMG physician must be an associate, participant, or senior physician to be eligible as a PI or Co-PI.

The LOI should be submitted using the attached form. Please rename the file with a filename that starts with your last name.

Submit your letter of intent, including the required emails confirming chair and AED support, to Suzanne Furuya (Suzanne.furuya@kp.org) by the above due date.

You will be notified of whether you are being invited to submit a full proposal after the Delivery Science Executive Review Committee meeting. Instructions for full proposals will be sent to those invited.

Thank you for your interest. To learn more about the TPMG Delivery Science portfolio, please see our website:

<https://divisionofresearch.kaiserpermanente.org/deliveryscience/deliveryscience/>